

RURAL MUNICIPALITY OF BRACKLEY
COUNCIL MEETING MINUTES
November 20, 2019

Council Members: **Brendon McKenna, Mayor**
 Don Jardine
 David McKenna
 Amir Zuccolo
 Cody Good
 Bryan MacLean
 Tyler Shea

Administrator: **Maureen Cudmore**

Call to Order:

The meeting was called to order at 7:10 p.m. by Mayor Brendon McKenna. A special welcome and thank you was extended to new Councillors Bryan MacLean and Tyler Shea. A round table of introductions followed. All Council members filled out "Council Members Disclosure Statements".

Approval of Agenda:

Mayor McKenna requested adding the "Approval of the Agenda" to the regular monthly Council Meetings. The Agenda was approved by all Council members present.

Review of Minutes, October 16, 2019:

The "draft" minutes of the October 16th meeting were distributed to Council members a week prior and the Mayor questioned if there were any errors or omissions. As there were no errors or omissions noted, the minutes stand approved as read.

Review of Action Items:

Regarding the unsightly property along the Rails to Trails on the Winsloe Road, Don will contact the Bylaw Enforcement Officer to check on this.

Discussion Arising from Minutes:

At the previous meeting, discussion took place regarding Council members receiving an honorarium for their work and a salary increase for the Administrator. Municipal Affairs was contacted and Council is required to appoint an independent Remuneration and Allowances Commission prior to passing a new Bylaw. A resolution is required for the Administrator's salary increase.

Next Meeting:

The next regular Council meeting is scheduled for Wednesday, December 18th at 7:00 p.m.

Development/Sub-Division Permits:

No development/sub-division permits were issued during the month of October.

Reports:

- Cody reported Pressed 4 Time installed the entrance sign to Brackley at a total cost of \$373.75. Discussion took place regarding the curb between the road and trail at a certain section and it was suggested to contact Highways on this. Concern was expressed on not hearing back from CBCL and is waiting to hear back from Island Construction.
- The November 18th By-Election and Nomination notice was posted on the Website, mailboxes and advertised in the Guardian on October 17th. The Guardian ad was \$342.61 and MEO Pat Beer was paid \$280 (total cost = \$622.61).
- David provided an overview of the capabilities of WiFi Options 1 & 2 and it was agreed by Council to go with Option 2. David will provide installation at zero cost and it can be remotely managed from any location.

M-1 Motion:

It was moved by Amir Zuccolo and seconded by Cody Good to approve Option 2 of \$1,074.57 including taxes. Motion carried.

- It was reported the oven is not working but the burners are. A Repair Service will be contacted and if not fixable, may have to purchase a new one.
- 4 new chairs were purchased at a total cost of \$644.

New Business:

- An application and \$500 fee was received from Atlantic Reach Electric Ltd. to change PID#1075019, 1078 Winsloe Road from (A1) Agriculture to (M1) Industrial. A public meeting is scheduled for December 2nd at 7:00 p.m. The notice is uploaded on the website and an advertisement was placed in the Guardian on November 16th and will be on November 26th and placed on the community mailboxes. Don as Chair of Planning has contacted Planning Board and will meet immediately following to provide their recommendations to Council.
- As per the Municipal Government Act (section 82), and prior to making a bylaw that alters change to an existing bylaw, an independent Remuneration and Allowances Commission is to be appointed by Council to review and make recommendations to Council. Don will check with Winsloe South residents and Mayor McKenna will check with Brackley residents and report back to Council.

M-2 Motion:

It was moved by Amir Zuccolo and seconded by Cody Good to increase the Administrator's salary from \$6,148 to \$12,000 per year effective November 20, 2019. Motion carried.

- With two new Councillors on board, and three positions to fill, portfolios were reviewed. The Mayor appointed Bryan MacLean as Deputy Mayor. Bryan will take over former Deputy Mayor Ron Collett's duties as well as looking after the Commons. Public Relations will be added to Amir Zuccolo's portfolio and Tyler Shea will be responsible for Emergency Measures.
- It was mentioned the flag pole that was purchased in September, 2018 via the Gas Tax Funding is not working properly. Bryan will check this out.
- A policy on Rental needs to be developed.
- North River Fire Department was contacted and the tentative date to pay their yearly Santa Claus visit is Saturday, December 14th at 8:00 p.m., storm date is Saturday, December 21st at 8:00 p.m.

M- 3 Motion:

It was moved by David McKenna and seconded by Don Jardine to adjourn the meeting.
There being no further business, the meeting was adjourned at 8:30 p.m. Motion Carried.

Submitted by,

Maureen Cudmore, Administrator

The 1st Reading of the Council Remuneration Bylaw #2019-08 followed.