

RURAL MUNICIPALITY OF BRACKLEY
COUNCIL MEETING MINUTES
January 15, 2020

Council Members: **Brendon McKenna, Mayor**
 Bryan MacLean, Deputy Mayor
 Don Jardine
 Cody Good
 David McKenna
 Tyler Shea

Regrets: **Amir Zuccolo**

Administrator: **Maureen Cudmore**

Call to Order:

The meeting was called to order at 7:05 p.m. by Mayor Brendon McKenna.

Approval of Agenda:

M-1 Motion:

It was moved by Don Jardine and seconded by Cody Good to approve the Agenda. Motion carried.

Review of Minutes, December 18, 2019:

The “draft” minutes of the December 18th meeting were distributed to Council members a week prior and the Mayor questioned if there were any errors or omissions. As there were no errors or omissions noted, the minutes stand approved as read.

Review of Action Items:

N/A.

Discussion Arising from Minutes:

N/A.

Next Meeting:

The next regular Council meeting is scheduled for Wednesday, February 19th at 7:00 p.m.

Development/Sub-Division Permits:

No development/sub-division permits were issued for the month of December.

Reports:

- Bryan provided an update on flagpoles and quotes received to date. The City of Charlottetown, the Province and local companies who deal with architectural styles were contacted for their advice. Bryan called a company in St. John and one in Dartmouth and the St. John company proved to be cheaper. It was suggested to go with a 25 ft. architectural design as opposed to commercial – larger cement base 5“versus 4” in diameter. Considerable discussion ensued e.g. having a dome cover with a cap on for

protection; a pin mechanism to lower it; warranty coverage; installation and the amount of weight on the pole. .

- Bryan, who is taking the lead in developing a Rental Policy contacted Patty Beer who provided feedback on problems encountered with renters e.g. some leaving a mess and others rent the Commons and have liquor on-site without obtaining a liquor license, etc. It was suggested a damage deposit of a set rate be included in the Policy.
- Tyler is waiting to hear back regarding dates for the EMO training course. Bryan offered to help out and a committee is to be formed.
- Donald Turner's appeal took place at IRAC on January 7, 2020 and a decision will be made within 2-3 months.
- Recreation Subsidies were provided to the following families since the last meeting: December 23rd= \$227.40; January 8th = \$83.00; January 9th = \$300.00.

New Business:

- A permit was issued on June 6, 2019 to Tyler MacDonald for a marijuana/hemp growing facility portion of PID#995514 Union Road. It was reported a sign has been recently installed which shows "future home of East Coast International" "opening summer of 2020". It appears that APM Development is ready to begin or allow for development on that property for a large International truck brand, sales and service establishment. Council has not issued a permit for a trucking facility and if APM is proposing to develop the property as a trucking depot, this will require a change of use application and a public meeting. Don has contacted the Bylaw Enforcement Officer to check on this issue.
- Former Councillor Joey MacLaren has offered to take the lead in forming a Committee to explore needs for a new Sewer Utility Service. Kelly Galloway who prepared the Study approximately 10 years ago was contacted and requires a commitment from Council to move forward in locating pdf's/files/maps on the Study. Her cost is \$150/hour and expects it will take at least 2 hours of work to find this information. The Administrator contacted a former Councillor who may have some documents and is to report back.

M-2 Motion:

If the original Sewer Study document cannot be located, it was moved by Cody Good and seconded by Tyler Shea to authorize up to \$300 for a digital and hard copy of the Sewer Study. Motion carried.

- The following Bylaws are to be approved and adopted: by January 31st - Municipal Emergency Management Program Bylaw & Appointment of Standing Committee; by February 28th - a Bylaw to Regulate Access to Information and Protection of Personal Information Bylaw and A Bylaw to Manage and Dispose of Records Bylaw.
- Council did not hear back yet from the letter that was sent in December to Minister Fox regarding the excessive speeding/passing lanes. The Mayor was in touch with the Deputy Minister of Transportation, Infrastructure & Energy and expects to meet with him soon.
- A letter was received January 3rd from the Infrastructure Office and the 2 projects the Municipality submitted "Extend Walking Trail along Route 15" and "Upgrades to the Commons" are eligible for funding. Agreements will follow soon. Also, payment was released (\$8,548) on January 13th for the 2nd installment of the 2019-2020 Gas Tax Fund.

- As of January 3, 2020 Intact Insurance Company (largest provider of home/auto/business insurance in Canada) has acquired The Guarantee Company of North America and everything will remain the same for now.
- A question was asked from a resident if a Community Group Grant funding from Provincial Government could be deposited into Council's bank account on a temporary basis. Council members agreed it would set a precedent for others and declined this request.
- It was suggested by Cody Good and agreed by Council to change the order of the Agenda. Review & Approval of Bylaws and 1st and 2nd Readings will now follow "Approval of the Agenda".
- The Administrator mentioned a new filing cabinet is needed and suggested to leave the one in the garage for overflow/archives.

Action:

1. Bryan to contact the City and Province regarding flagpole installation costs.
2. Administrator to contact Hyndman Insurance Company re: liability if a renter rented the Commons and a disturbance happened or something serious - is the onus on Council?
3. David to order Wi-Fi equipment and complete quotes on multi-media equipment and report back at the next meeting.
4. Tyler to review, edit and provide feedback to Council Members on the "draft" Municipal Emergency Management Program Bylaw prior to the 1st Reading February 19th.
5. Amir to review, edit and provide feedback to Council Members on the "draft" Bylaw to Regulate Access to Information and Protection of Personal Information".
6. Administrator to review, edit and provide feedback to Council Members on the "draft" Bylaw to Manage and Dispose of Records Bylaw prior to the 1st Reading February 19th.
7. Administrator to contact Provincial Government re: the possibility of hiring a summer student to assist with the transfer of files to digital/electronic.

2nd Reading – Application - Atlantic Reach Electric Ltd., PID#1075019, 1078 Winsloe Road from (A1) Agriculture to (M1) Industrial and to amend the Official Plan – General Land Use Plan

M- 3 Motion:

It was moved by Don Jardine and seconded by Cody Good that the zoning bylaw amendment #2019-B, a bylaw to amend the 2019 Zoning and Subdivision Control (Development) Bylaw #2018-3 – zoning map be hereby read a second time. Motion carried.

M- 4 Motion:

It was moved by Don Jardine and seconded by Cody Good that the zoning bylaw amendment #2019-B, a bylaw to amend the 2019 Zoning and Subdivision Control (Development) Bylaw #2018-3 – zoning map be hereby approved. Motion carried.

M-5 Motion:

It was moved by Don Jardine and seconded by Cody Good that the zoning bylaw amendment #2019-B, a bylaw to amend the 2019 Zoning and Subdivision Control (Development) Bylaw #2018-3 – zoning map be hereby formally adopted. Motion carried.

M-6 Motion:

It was moved by Cody Good and seconded by David McKenna to adjourn the meeting.
There being no further business, the meeting was adjourned at 9:45 p.m. Motion Carried.

Brendon McKenna, Mayor

Maureen Cudmore, Administrator