

RURAL MUNICIPALITY OF BRACKLEY
COUNCIL MEETING MINUTES
September 18, 2019

Council Members: **Brendon McKenna, Mayor**
 Don Jardine
 David McKenna
 Amir Zuccolo

Regrets: **Ron Collett, Deputy Mayor**
 Cody Good

Administrator: **Maureen Cudmore**

Residents: **Chris Beer, Property Manager (6:50-7:10); Tracey**
 Dennis; Bryan MacLean; Kent Dollar

Call to Order:

The meeting was called to order at 7:15 p.m. by Mayor Brendon McKenna.

Review of Minutes, June 19, 2019:

The “draft” minutes of the June 19th meeting were distributed to Council members a week prior and the Mayor questioned if there were any errors or omission. As there were no errors or omissions noted, the minutes stand approved as read.

Review of Action Items:

- Clarification regarding Fund Raising and rental of the Commons was discussed. It was agreed by Council that Brackley Women’s Institute can hold fundraising events as monies raised benefits the community and various charity organizations. It was brought to Council’s attention that someone rented the Commons on September 14th to hold a craft fair and did not advise Patty Beer; in future, Patty will question the use of the rental.

- Regarding the unsightly property along the Rails to Trails on the Winsloe Road, a letter was forwarded to the province on June 24th. A call was received in July from Barry Jackson to advise provincial staff will follow up. Don as Chair of Planning has not heard anything since and will check with the Department on this.

Next Meeting:

The next regular Council meeting is scheduled for Wednesday, October 16th at 7:00 p.m.

Discussion Arising from Minutes:

N/A.

Development/Sub-Division Permits:

Permit#B-18-09 was issued on June 6, 2019 to Tyler MacDonald to construct a new industrial building for hemp processing and extraction (approximately 148 feet long by 111 feet wide) at Lot 3 (Delta Surveys Inc. drawing no.D-19-56), Union Road, portion of PID# 5514.

Permit#B-19-11 was issued on June 28, 2019 to Krista and Robin Burke to construct a deck (approximately 20 feet long by 16 wide) to the existing family dwelling at 541 Brackley Point Road, PID#514836.

Permit#B-19-13 was issued on June 28,2019 to Barry Uyterlinde to construct an addition (deck and roof) approximately 40 feet long by 6.5 feet wide to the existing family dwelling at 819 Brackley Point Road PID#133348.

Permit #B-19-12 was issued to Beryl and Peter Holden, 219 Royalty Junction Road, PID# 627174 on August 6th to construct an addition (approximately 12 ft x 20 ft) to the existing accessory building.

Reports:

The furnace broke down and Oil Heat 2000 repaired it. Orkin Pest Control has been called re: rodents in the garage. Island Grown Sod repaired the fence post at the tennis courts.

Amir reported that the Canada Day Event was successful.

David noted he is still working on the Wifi options. One is a lower cost (approximately \$150) but the quality is significantly inferior in comparison to Option 2 (approximately \$500). David will prepare proposals on Plan A & Plan B and e-mail to Council prior to the October meeting. He will also check on possible funding sources. A complaint was received from a resident that not all documents are on the website; this has been addressed. It was suggested to add a statement of confidentiality on the g-suite.

Don reported that Donald Turner had appealed Council's decision and IRAC requested and received all pertinent documents. Don will follow-up with Derek French, Development Officer to enquire the status on this.

Don also provided an update on the Official Plan & Bylaw Amendment and is waiting to hear back from Municipal Affairs re: final approval with the Minister's Office.

Resident Bryan MacLean questioned re: the catch basins/flush out storm drains.

Mayor McKenna reported in Cody Good's absence that Cody has been in contact with Sign Craft and they have the photographs/information as required. Council will advise Cody to replace the main entrance sign to Brackley as soon as possible and to leave the others until the spring. It was mentioned to check with Yesco Signs as well. It was agreed to look at redoing the Winsloe South sign and to add the Rural Municipality of Brackley – Community or Neighbourhood of Winsloe South.

The edging of the trail has not been completed and grass is still encroached on the pavement. The company signed a contract and has provided unsatisfactory work and will not be paid until it

is done right. The painted lines on the bottom part of the trail will now have to wait until the spring.

Recreation Subsidies were issued to the following families during the month of June: 1 for \$67 and 1 for \$150; July = \$150 and September = 2 for \$300 and 1 for \$150.

The Administrator met with the Senior Manager of BDO in July and the audited financials are on the website and hard copies were distributed to Council.

Elections Canada is renting the Commons on October 11,12,13,14 & 21 and total rental fee is \$975.00. A signed agreement was sent on September 16th.

4 chairs have been ordered to replace the 4 broken ones. The current chairs are discontinued and although there is a slight increase in price, they are much higher grade/quality.

New Business:

- A letter was received from Bloyce Thompson, Minister of Agriculture & Land in August and sent to Council members for their review. Enclosed for consideration was an Agreement for the Administration & Enforcement of the Building Codes Act which would transfer the responsibility for the Act to the Province. All Council members present unanimously agreed to transfer the responsibility for the Act to the Province.
- Discussion took place regarding the office at the Commons being rented as a Constituency Office on a temporary basis until the Highway Depot is completed. A lease Agreement with the Province is to be finalized and the fee charge is \$500/month.
- It was recommended to invite Honourable Jamie Fox, Minister of Fisheries & Communities to the next meeting. Council will prepare a 1-2 page backgrounder of points to address/suggestions and forward it prior to the October meeting. To save time, monthly reports will be eliminated and 2nd Reading of the Conflict of Interest Bylaw will be completed.

M-1 Motion:

It was moved by Don Jardine and seconded by David McKenna that the Rural Municipality of Brackley Council appoints Pat Beer to the position of Municipal Electoral Officer (ME0) for the upcoming By-Election on November 18, 2019. Motion carried.

M-2 Motion:

It was moved by Don Jardine and seconded by David McKenna that the Rural Municipality of Brackley Council appoints Joanne Turner to the position of Deputy Municipal Electoral Officer (ME0) for the upcoming By-Election on November 18, 2019. Motion carried.

- Discussion took place regarding Council members receiving an honorarium for their work. It was suggested \$1,500 per year for Councillors and \$3,000 for Mayor. The Administrator will review the Budget and provide information at the next meeting. Discussion also took place to consider increasing the Administrator's salary – it is presently \$6,148.

- The Federation of PEI Municipalities Semi-Annual Meeting is Saturday, October 26th in Souris. A draft Agenda is on the website and Council was encouraged to advise the Administrator if interested.
- Dates for the Council Christmas Honorarium Dinner was discussed and will be confirmed.

M-3 Motion:

It was moved by Amir Zuccolo and seconded by David McKenna to adjourn the meeting. There being no further business, the meeting was adjourned at 9:00 p.m. Motion Carried.

Submitted by,

Maureen Cudmore, Administrator

A meeting followed (as per attached) to approve the 1st Reading of the Code of Conduct for Members of Council Bylaw #2019-07.

Enc.