

**RURAL MUNICIPALITY OF BRACKLEY**  
**COUNCIL MEETING MINUTES**  
**January 16, 2019**

**Council Members:**            **Brendon McKenna, Mayor**  
   **Don Jardine**  
   **Kent Dollar**  
   **Cody Good**  
   **David Jenkins**

**Regrets:**                        **Ron Collett**  
   **Amir Zuccolo**

**Administrator:**                **Maureen Cudmore**

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**Call to Order:**

The meeting was called to order by Mayor Brendon McKenna at 7:10 p.m.

**Review of Minutes, December 19, 2018:**

The “draft” minutes of the December 19<sup>th</sup> meeting were distributed to Council members a week prior and the Mayor questioned if there were any errors or omissions. As there were no errors or omissions noted, the minutes stand approved as read.

**Review of Action Items:**

- \_\_\_ The company that was mentioned at the last meeting was out and measured the windows; the estimate provided for the blinds was lower than the previous two and Council approved to go ahead with the order.

**Next Meeting:**

The next regular Council meeting is scheduled for Wednesday, February 20<sup>th</sup> at 7:00 p.m.

**Discussion Arising from Minutes:**

- \_\_\_ It was agreed to table a few items to the next meeting e.g. specifics re: management of the Commons; review of staff positions and consideration of honorariums for Council members.

**Development/Sub-Division Permits:**

- A revised Permit #B-1708B was issued to Tammy and Ron Collett on January 4<sup>th</sup> to construct a new single family dwelling with an accessory apartment (approximately 83.5 feet long by 28 feet wide) on Royalty Junction Road.

**Reports**

- Don Jardine reported he met with Donna Johnson, Bylaw Enforcement Officer and she will serve a letter to the three property owners who changed the use of

their property and did not apply for an application. The time line for this job is estimated to be 10 hours at a cost of \$36.00/per hour.

- Chris Beer called to report that on January 6<sup>th</sup> the red light came on the generator again. Guy Belavieu was contacted and will check it out within the next few days. The invoice from November was \$162.50.
- Painting was done by VanHul's Painting including a touch up of the cupboards at a total cost including labour and paint of \$1,340. Council members agreed he did an excellent job.

### **New Business:**

- As a follow-up from the last meeting, David McKenna reviewed the cost to date for website development. Prior to joining Council it was agreed by the previous Council for David to go ahead at a total cost of \$1,500.00. The cost for web hosting for 1 year is \$155.85 and the domain registration is \$18.95. Both the Mayor and Councillor David McKenna left the meeting at this time.

### **M-1 Motion:**

It was moved by Cody Good and seconded by Kent Dollar to accept the proposal from David McKenna's company "Host 273" for website hosting, development and domain registration at a total cost of \$1,674.82 (\$15,000 for previous website development); web hosting = \$155.85 and domain registration at \$18.95). Motion carried.

- A request was received from a political party to rent the Commons for a free pancake breakfast and to sell raffle tickets. It was agreed they can rent the Commons but not fund raise.
- A draft "Enforcement and Summary Proceedings Bylaw" was discussed and it was agreed Council will work away on it over the next 6 months.
- A recreation subsidy of \$160 was provided to 1 family on January 15<sup>th</sup>.
- Portfolios were discussed and the Mayor encouraged Council members to advise as soon as possible their preference. As well, a Deputy Mayor is required and it was requested whoever is interested to put their name forward. Dhuey Pratt has offered to meet with the Councillor who will be responsible for the Gas Tax Project. The playground equipment is to be ordered as soon as possible.
- Canada-PEI Infrastructure Secretariat sent a "Letter of Understanding for Notional Allocation" to announce new funding is available for 2019-2024 under the Gas Tax Project. A signed Funding Agreement was sent back to Infrastructure Secretariat on January 8<sup>th</sup>. The Municipal Strategic Component (MSC) of the Gas Tax program is now accepting applications.
- Council agreed there is a significant loss since Chris Beer, former Mayor resigned from Council. Chris looked after/overseen the Commons on an as needed basis free of charge. It was suggested a Property Manager (paid position) is required and this will be discussed further at the next meeting.
- The Administrator received a call from a concerned resident who reported garbage is piling up at the new garbage can located on the trail across from the mailboxes. People are dumping their garbage at all hours and the top has broken

off. It was agreed to store the garbage cans in the garage for the winter once the ground thaws. In the meantime, a resident took the garbage down to Waste Watch.

- It was approved by the former Council that Seniors College could use the Commons for their courses on Monday afternoons for the fall session on a trial basis and they would have to check with the new Council for future sessions. Apparently, their winter courses were advertised with the Commons listed as the location without prior approval from the new Council. A letter will be forwarded to advise them of this error.
- The Semi Annual Meeting of FPEIM is scheduled for January 19<sup>th</sup> in Kinkora. Council members were encouraged to attend.

**Adjournment:**

**M-2 Motion:**

It was moved by Kent Dollar and seconded by Don Jardine to adjourn the meeting. Motion Carried. There being no further business, the meeting was adjourned at 9:10 p.m.

Submitted by,

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Maureen Cudmore, Administrator