

RURAL MUNICIPALITY OF BRACKLEY
COUNCIL MEETING MINUTES
February 27, 2019

Council Members: **Brendon McKenna, Mayor**
 Ron Collett
 Don Jardine
 Kent Dollar
 Cody Good
 David Jenkins
 Amir Zuccolo

Administrator: **Maureen Cudmore**

Development Officer: **Derek French**

Residents: **Patty & Chris Beer; Tracey Dennis; Bryan MacLean;**
 Robbie McEntee; Alan MacLeod

Guests: **Tyler MacDonald, Red Earth Cannabis; Heather Joudrie,**
 APM

Call to Order:

The meeting was called to order by Mayor Brendon McKenna at 6:45 p.m.

Review of Minutes, January 16, 2019:

The “draft” minutes of the January 16th meeting were distributed to Council members a week prior and the Mayor questioned if there were any errors or omissions. As there were no errors or omissions noted, the minutes stand approved as read.

Review of Action Items:

- 5 blinds were installed by Markan on Feb. 28th at a total cost of \$1,621.50.
- A letter was forwarded to the Seniors College regarding usage of the Commons for their courses. The former President called back and explained the new President took ill which resulted in miscommunication. She apologized for the error and offered their sincere gratitude for the use of the Commons.

Upcoming Meetings:

A Public Meeting is scheduled at 7:00 p.m. on Monday, March 11th to discuss and review the draft Financial Plan.

The next regular Council meeting is re-scheduled to Monday, March 25th following the 7:00 p.m. Public Meeting to adopt the Financial Plan and Proposed Budget.

Discussion Arising from Minutes:

- Council members agreed to hire a Property Manager (paid position) at approximately \$125/month. An ad will be prepared and posted over the next month or so.

Development/Sub-Division Permits:

- On January 24th, Permit#B-19-01 was issued to Margaret Younker to construct a new accessory building for personal storage (approximately 18 feet long by 14 feet wide) at 2491 Horne Cross Road.
- On February 14th, a revised Permit #B-19-03 was issued to Blair Neill to construct a new single family dwelling at 30 Fair Isle Lane (56 x 55). A permit was issued June, 2017 (60 x 47) change in size.
- Derek French reviewed plans for the new expansion of the Highway Depot Administration office (Plan 5B). Derek also reported on the two buildings (Health PEI) regarding the change of use. Once fees are paid, a public meeting should take place. All advertisement and costs up front will have to be paid before any work is done.
- Tyler MacDonald, Red Earth Cannabis, presented an overview of his proposal to Council to build a manufacturing facility on Union Road, PID#995514. The plan is for CO2 extraction and manufacturing of Hemp and Cannabis for medicinal and nutraceutical purposes and not for retail. Considerable discussion ensued e.g. safety concerns and Mr. MacDonald assured they would meet in-house safety requirements with no chemical storage and the building would have a security system highly regulated by Health Canada. Concern was also expressed on water consumption and the lot has to be properly serviced and receive approval from the City of Charlottetown. Derek will confirm with Council if it meets the requirements and advise Council regarding a public meeting, etc.

Reports:

- A Recreation Subsidy of \$110.00 was provided to one family on February 25th.
- The estimated cost for the new playground equipment has increased from the original quote. The funding from the Gas Tax for this project can be delayed after March 31st. It was agreed to review various models and table to the next meeting.
- A few housekeeping issues were addressed:

It is the 6th time this year the generator has malfunctioned.

Playground will need to be tilled and raked.

Burke & Sons Ltd. copied 5 keys (closet/garage/office) for the new Councillors and 2 extra at a total cost of \$34.50. It was suggested to contact them to see if one master key could open all doors. .

A new flag is to be ordered.

With upcoming Elections, it was agreed to install a wheelchair accessible aluminum ramp at the front of the building similar to the one on the side.

New Business:

- Community residents in attendance expressed concern over the number of accidents happening on a certain stretch of the Brackley Point Road; most recently, a very serious one and feel the majority of accidents is caused by the water and ice run-off and not all from speeding. They spoke on how a number of occasions cars end up on their property and it has become a life-threatening safety issue. Brendon noted this has been an ongoing problem and that particular area is not unique. The problem is not the trail, the road is not properly crowned and the catch basins need to be cleared. Background information was provided on how Council contacted the Province on numerous occasions and Engineers were out and they reported nothing was wrong. It was also

noted the lack of salt on the roads and dispersal stops at BJ Truck Parts. It was agreed residents will form a Committee with a Council member and prepare a plan to move forward on this.

- Mayor Brendon McKenna appointed Ron Collett as Deputy Mayor.
- The Minister of Communities, Land & Environment has requested a group photograph of new Councils. This will be displayed on the Provincial Government Municipal website to mark an important milestone for those elected under the Municipal Government Act.
- A letter was received from Minister Richard Brown on February 26th to announce an increase of 4.25% in the Equalization Grant for 2019-2020 (was \$505.67 per month and effective April 1st will be \$527.16).
- Canadian Heritage approved funding of \$600.00 on January 30th to use for Canada Day.
- Sage Accounting Software expired (purchased in 2013). A new package was downloaded at a cost of \$373.25.
- Paperflow (Xerox) has been purchased by Nova Imprint Business Solutions in Sydney.
- APM paid their outstanding invoice (November/17) of \$1,658.88 on January 17th for rezoning of PID#995514, 460 Brackley Point Road. The Administrator attended the Financial Meeting and Orientation Session in Victoria on February 12th.
- David reported there is a need to have storage of data on a common drive and have all documents pertaining to Council on this drive. A new Gsuite will be set up with accounts for each member. Council agreed to move forward on this at a cost of \$60.00 per month.
- The following Portfolios were agreed on:

Ron Collett, Deputy Mayor and Public Relations/Emergency Measures

Don Jardine, Planning & Development

Kent Dollar, Community Services

Cody Good, Transportation & Public Works & Finance

Amir Zuccolo, Environment/Special Community Events

David McKenna, Online Assets & Communications /Data Management

Adjournment:

M-1 Motion:

It was moved by Ron Collett and seconded by Kent Dollar to adjourn the meeting. Motion Carried. There being no further business, the meeting was adjourned at 9:55 p.m.

Submitted by,

Maureen Cudmore, Administrator