

RURAL MUNICIPALITY OF BRACKLEY
COUNCIL MEETING MINUTES
October 17, 2018

Council Members: Chris Beer, Interim Mayor
Brendon McKenna
Joey MacLaren
Ron Collett
Don Jardine

Administrator: Maureen Cudmore

Regrets: Dhuey Pratt
Kent Dollar

Development Officer: Derek French (7:00-8:45 p.m.)

Call to Order:

The meeting was called to order by Interim Mayor, Chris Beer at 7:15 p.m.

The Agenda was revised to accommodate Development Officer Derek French. Discussion took place on a couple of properties still in the review process. Derek will contact the Province on a few issues including change of use of particular properties.

A development permit was issued to Government of PEI for Phase 5A of the Queens County Highway Maintenance Depot on September 19th. Considerable discussion ensued regarding the assessment value of the highway depot project and the Municipality not receiving any additional tax revenue for the past 5 years. The Provincial Tax Commissioner will be contacted again on this issue.

Review of Minutes, September 27, 2018:

The “draft” minutes of the September 27th meeting were distributed to Council members a week prior and the Interim Mayor questioned if there were any errors or omissions. As there were no errors or omissions noted, the minutes stand approved as read. Motion carried.

M-1 Motion:

It was moved by Joey MacLaren and seconded by Ron Collett to accept the minutes, as approved. Motion carried.

Review of Action Items:

- ✓ Bell Aliant and Eastlink were both contacted regarding a 2nd phone line installed for rental bookings to alleviate those calls on Patty Beer’s home phone #. It was

agreed to go with Eastlink as they offered the cheapest rate; currently, internet and security service is with them.

Next Meeting:

The next regular Council meeting is scheduled for Wednesday, November 21st at 7:00 p.m.

Discussion Arising from Minutes:

- Chris has received one quote to date for the painting of the walls/trim/ceiling/office and hall. Once he receives the other quotes, Council members will be notified.

Development/Sub-Division Permits:

- A development permit was issued on September 19th to the Province for Phase 5A (building, footings and asphalt parking lot) of the Highway Depot Project, PID# 133868.

Reports:

- Joey reported the installation of the office door is delayed by a few days.
- ___Joey also reported a quote is in the process for the playground shelter and Council will be notified.
- ___Don noted a Public Meeting is required for the amendment of the Official Plan and Bylaw. October 30th at 7:00 p.m. was selected and the advertisement will have to go in the Guardian by the first of the week.
- ___Two electrode pads for the AED machine were received on October 3rd at a cost of \$140.88.
- ___1 family received a Recreation Subsidy on October 1 for \$150.00.
- ___Campbell's Concrete supplied and installed the residential curbing around the memorial monument on October 5th for \$141.77. Paul Jenkins took the lead on this project.
- ___A 2nd quarterly payment was issued to Hyndman & Co. of \$1,304.25 on September 28th.
- ___\$1,000 was paid to Cathy McKenna for the Notes & News on September 28th.
- ___The notice regarding the Nomination Proceedings for the upcoming Election was advertised in the Guardian on October 2nd at a cost of \$258.89. The office hours included 5:00-8:00 on October 10th; 5:00-8:00 on October 11th; 4:00-7:00 on October 17th and will be open from 9:00-2:00 on October 19th. If additional nominations are not received by 2:00 p.m. on October 19th, an Extended Nomination is required and dates confirmed are: 9:00-12:00 noon on October 25th and 9:00-2:00 on October 26th.

New Business:

- 1 dozen new keys for the main doors were purchased from Home Hardware at a cost of \$64.17. The former keys are to be used for the storage closet; office and garage.

- Snow Clearing/Snow Shoveling contract was discussed. As it is getting late in the season, it was agreed Chris will contact Riley's Snow Removal and if the price is the same as last year or 5% or less increase, Council will renew the contract. If not, it will have to go to tender.
- It was suggested by numerous individuals and Government Departments who rent the Commons, to have blinds installed. Many find with using power point presentations, etc. there's too much light. This issue will be tabled to the next meeting.
- It was suggested to look at the possibility of offering e-transfers for rentals by Government Departments. This issue to be tabled to the next meeting.
- It was reported a property owner has received additional fill without applying for a permit; a letter and application form and fee request will be forwarded.
- Chris Beer will not re-offer to stay on Council but did offer to look after the Commons to ensure safety/housekeeping issues are addressed. Council agreed and payment for services will be looked at.
- Dates for the Christmas Honorarium Dinner was discussed; members are to get back to the Administrator as soon as possible.

M-2 Motion:

It was moved by Don Jardine and seconded by Brendon McKenna to provide a \$500 bonus to the Administrator for the additional work this past year (Election Act requirements and the Municipal Government Act). Motion Carried.

Adjournment:

M-3 Motion:

It was moved by Ron Collett and seconded by Joey MacLaren to adjourn the meeting. Motion Carried. There being no further business, the meeting was adjourned at 9:55 p.m.

Submitted by,

Maureen Cudmore, Administrator

