

**RURAL MUNICIPALITY OF BRACKLEY**  
**COUNCIL MEETING MINUTES**  
**November 21, 2018**

**Council Members:** Chris Beer, Interim Mayor  
Brendon McKenna  
Ron Collett  
Don Jardine  
Kent Dollar

**Administrator:** Maureen Cudmore

**Regrets:** Dhuey Pratt  
Joey MacLaren

**New Council Members:** Cody Good, Amir Zuccolo & David Jenkins

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**Call to Order:**

The meeting was called to order by Interim Mayor, Chris Beer at 7:10 p.m. A round table of introductions took place with the new Council present.

**Review of Minutes, October 19, 2018:**

The “draft” minutes of the October 19<sup>th</sup> meeting were distributed to Council members a week prior and the Interim Mayor questioned if there were any errors or omissions. As there were no errors or omissions noted, the minutes stand approved as read.

**M-1 Motion:**

It was moved by Brendon McKenna and seconded by Ron Collett to accept the minutes as approved. Motion carried.

**Review of Action Items:**

- A letter and application form was sent to the property owner who received additional fill; a \$50 fee charge was received.
- Chris reported that Lucas Vanhall was the only quote received for the painting project and at a very reasonable price. He stressed the importance of having this done as soon as possible as the floors cannot be steam cleaned until the painting is done.

**Next Meeting:**

The next regular Council meeting is scheduled for Wednesday, December 19<sup>th</sup> at 7:00 p.m.

**Discussion Arising from Minutes:**

- It was suggested at the last meeting to consider purchasing new blinds for the Commons. The Administrator checked with 1 company to date as they had a sale on and will measure and provide a free estimate. Two other companies will be contacted as well.
- Chris reported the separate phone line for the rentals has not been installed yet. East Link said they would have to do a site survey first.
- Council Honorarium Dinner is confirmed for Friday, November 23<sup>rd</sup> at 6:30 p.m. at the Top of the Park.

### **Development/Sub-Division Permits:**

- A development permit was issued on October 17<sup>th</sup> Permit (#B-17-20) to BernMar Construction Ltd., 345 Brackley Point Road, Property #994798 to construct a new commercial building (offices & workshop) approximately 140 feet long by 60 feet wide).
- A development permit was issued on October 22<sup>nd</sup>, Permit (#B-18-06) to Joe and Lisa MacLaren, 589 Brackley Point Road, Property #133900 to construct an accessory building for personal storage (approximately 10.5 feet long by 9 feet wide). Councillors are exempt from permit fees.

### **Reports:**

- Ron discussed the need to move forward with Emergency Measures and provided an overview of what is mandatory as a community when a disaster occurs. He explained all the planning and organization that is required and stressed the importance of forming a Committee to spearhead this project forward.
- It was noted the generator is still losing pressure and the red light is on. Discussion took place on various options to consider; this will be followed up at the next meeting.
- 4 families received Recreation Subsidies; 1 on October 22<sup>nd</sup> for \$300; 1 on October 23<sup>rd</sup> for \$300; 1 on November 12<sup>th</sup> for \$150 and 1 on November 20<sup>th</sup> for \$300.
- YESCO (T.S.C. Signs Inc.) supplied and installed the bronze plaque on the memorial monument at a total cost of \$1,247.21 (GST/HST included).
- Chris reported there was no price increase for Riley's Snow Removal Ltd. tender. A cheque for \$948.75 was sent on November 15<sup>th</sup>.

### **New Business:**

- A resident expressed concern regarding the continuous speeding and suggested another radar speed sign be installed at the entrance to the community. Council noted that the speed sign was put up as a courtesy by the Department of Transportation & Public Works. It was suggested to contact the RCMP regarding this request.
- The Administrator expects to hear back from the North River Fire Department to advise when they, with Santa, will pay their yearly visit.

- Election expenses included the following: \$100 Elections PEI Agreement; Guardian Advertisement \$258.59; Deputy MEO office hours 9:00-11:30 on October 19<sup>th</sup> = \$37.50; Returning Officer 9:00-12:00 on October 25<sup>th</sup> and 9:00-2:00 on October 26<sup>th</sup>= \$139.12.
- Discussion took place on a couple of properties that had work performed but did not apply for development permits. This will be addressed with the Development Officer.
- The Administrator attended the Association of Municipal Administrators meeting on November 1<sup>st</sup> and provided an overview of the Agenda items covered.
- An appointment at the Bank for the change in signing authority (Mayor) is scheduled for December 11<sup>th</sup>. The Administrator will mention the possibility of E-Transfers with the Bank at that time.
- The Municipal Orientation Session is scheduled for December 1<sup>st</sup> at North Shore Community Centre and is open to new and former Council members. To date, Brendon McKenna and Cody Good are registered.
- Oath of Office is to take place between December 1<sup>st</sup>-7<sup>th</sup>; new Council commences duties on December 7<sup>th</sup>.
- A resident expressed concern regarding a property that is not being looked after e.g. windows smashed and wild life/rodents roaming the premises. A letter will be sent to the owner.
- Discussion took place on the possibility of hiring a Bylaw Enforcement Officer when required. Further discussion will take place at the next meeting.
- Discussion took place regarding files and the need for an extra filing cabinet.

**Adjournment:**

**M-2 Motion:**

It was moved by Ron Collett and seconded by Brendon McKenna to adjourn the meeting. Motion Carried. There being no further business, the meeting was adjourned at 9: 25 p.m.

Submitted by,

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Maureen Cudmore, Administrator