

RURAL MUNICIPALITY OF BRACKLEY
COUNCIL MEETING MINUTES
December 19, 2018

Council Members: **Brendon McKenna, Mayor**
 Don Jardine
 Kent Dollar
 Cody Good
 David McKenna

Administrator: **Maureen Cudmore**

Regrets: **Ron Collett**
 Amir Zuccolo

Call to Order:

The meeting was called to order by Mayor Brendon McKenna at 7:10 p.m.

Review of Minutes, November 21, 2018:

The “draft” minutes of the November 21st meeting were distributed to Council members a week prior and the Mayor questioned if there were any errors or omissions. As there were no errors or omissions noted, the minutes stand approved as read.

The Mayor requested from now on to omit the sentence “It was moved and seconded by” as it is not necessary.

Review of Action Items:

- ___ The resident who requested a second radar sign be installed in the community was contacted and it was suggested to call the RCMP regarding this request.
- ___ A letter was sent to the owner of the neglected property.
- ___ An e-mail was forwarded to the Development Officer regarding two properties that were mentioned at the last meeting.

Next Meeting:

The next regular Council meeting is scheduled for Wednesday, January 16th at 7:00 p.m.

Discussion Arising from Minutes:

- ___ Discussion took place regarding the possibility of hiring a Bylaw Enforcement Officer. Don contacted Donna Johnson who provided her background and qualifications; fee for service with no contract is \$36/hour. It was suggested to invite Ms. Johnson to the next meeting. The Administrator is to contact the Town of Cornwall regarding a draft Bylaw Enforcement template.

M-1 Motion:

It was moved by Don Jardine and seconded by Cody Good to approve up to \$500 to cover the 3 outstanding claims and will follow up on the insurance/liability before any work is done. Motion Carried.

- Don also mentioned the nonpayment of tax revenue for the work to date on the Highway Depot Project and will contact the Province regarding this.

Development/Sub-Division Permits:

- A development permit was issued on November 20th to BJ's Truck Centre to place fill (approximately 1117 feet long by 674 feet wide) on Property #509042.
- An application was forwarded to the Development Officer and cannot be considered until an overdue payment has been received.

Reports:

- Don, as Chair of Planning Board, reported very few comments have been received following the Public Meeting that was held regarding the Official Plan/Bylaw Review. There is no updated information to provide to Council.
- David provided an overview of a revised website and will provide more details at the next meeting.
- Lucas VanHull was to paint the Commons the day of the power outage. This job will be done within the next couple of days and will be requested to touch up the kitchen cupboards as well.
- Chris Beer purchased a gel battery for the generator at Capital Auto (\$150.00 versus \$500 or more to order from Ontario) and less than 25 amps in the difference of the original. Guy Belavieu was contacted and the cause was a broken ground cable.
- Santa and the North River Fire Department paid their yearly visit to the Commons on December 15th at 8:00 p.m. The cost of this event was \$100 (hot chocolate/coffee/treats and gas for Patty/Chris).
- A recreation subsidy of \$150.00 was provided to a family on December 16th.
- The Administrator contacted two other companies regarding the blinds; one company was out and measured and the other company will measure in January.

New Business:

- Brendon, as Mayor, suggested the following changes for Council Meetings: 2 hours maximum for Council Meetings; focus more on the duties and try not to go off topic and review of budget reports will be done quarterly.
- It was agreed to table a few items to the next meeting e.g. specifics re: management of the Commons; review of staff positions and consideration of honorariums for Council members and David McKenna's fee for the work to date on the website review which was done prior to David joining Council.
- A letter was received from ParaSport & Recreation expressing thanks for allowing them to use the garage for their bike storage this past summer.
- The Mayor and the Administrator met with the Small Business Manager at the bank on December 11th for change in signature (new Mayor). The Electronic

transfer system has been approved and the accounts will be set up on line in the next few weeks. The Administrator now has a bank card to use for purchasing small petty cash items or to use for gift certificates where a cheque is not always accepted.

- 3 gift certificates (\$100 each) were purchased for the outgoing Council members, Chris Beer, Dhuey Pratt and Joey MacLaren.
- Oath of Office for all Council members is completed and filed.
- Ron Collett received a free used filing cabinet for the office.
- The Semi Annual Meeting of FPEIM is scheduled for January 19th in Kinkora. Council members were encouraged to attend.

Adjournment:

M-2 Motion:

It was moved by Kent Dollar and seconded by Don Jardine to adjourn the meeting. Motion Carried. There being no further business, the meeting was adjourned at 9:45 p.m.

Submitted by,

Maureen Cudmore, Administrator